

Assistant QC Engineer

Job Duties and Responsibilities

1. Perform inspection of incoming products, materials or customer items according to job order, such as
 - measure and record the dimension of components/parts using measuring instruments and analyse the findings for discrepancy;
 - perform non destructive test or hardness test (if necessary) and analyze findings and raise report where necessary;
 - take photographs of the components/parts for recording purposes.
2. Perform initial inspection and raise report.
3. Perform in-process inspection according to procedures and customer's specifications. Raise report whenever necessary.
4. Perform final inspection of items including dimensional, NDT and hardness to ensure that all quality requirements or API specifications have been achieved. Analyse result and decide the acceptance level of the final product.
5. Raise non-conformance report and submit to Immediate Supervisor.
6. Interact with customers and attend to their needs.
7. Prepare test procedure whenever needed.
8. Prepare Data Book upon completion of jobs.
9. Perform any other related duties as assigned by Immediate Supervisor.

Minimum Requirements:

- Technical Diploma or ITC/ITE with relevant working experience in quality control

Interested candidates, please send your detailed resume in MS Word format, complete with current & expected salary to:

hr@mtq.com.sg